



# ONEIDA COUNTY COMMISSIONERS

BILL LEWIS, CHAIRMAN – BOB CHRISTOPHERSEN – KEN ELIASON

10 COURT STREET, MALAD, IDAHO 83252

## Meeting Agenda

May 23<sup>rd</sup>, 2022

Meeting location – Event Center Conference room  
459 South Main Street

|           |                                                                |             |
|-----------|----------------------------------------------------------------|-------------|
| 9:00 A.M. | Consent agenda; payment of claims.                             | Action item |
|           | Airport board report.                                          | Discussion  |
|           | Airport lease amendment. Rob Stokes                            | Action item |
|           | Soil and Water budget request.                                 | Action item |
|           | Canvass of the May 17 <sup>th</sup> , Primary election         | Action item |
|           | Enterprise visitor guide                                       | Action item |
|           | National level exercise 2022 emergency management Dan Williams | discussion  |
|           | Holiday Policy                                                 | Action item |
|           | ITD agreement                                                  | Action item |
|           | Resolution for fees; Road and Bridge                           | Action item |
|           | Resolution for fees; Weed dept.                                | Action item |
|           | Ambulance; state grant application, letter of support          | Action item |
|           | Sign and approve the gem grant                                 | Action item |
|           | Road and bridge; land swap/road improvement - Brett Liesham    | Action item |
|           | Planning and Zoning board member                               | Action item |



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### Meeting minutes for May 23<sup>rd</sup>, 2022

Commissioners in attendance: Bill Lewis, Robert Christophersen, Ken Eliason

Commissioner Lewis called for a review of the agenda. No changes were made.

Commissioner Eliason made the motion to approve the consent agenda consisting of payment of the claims.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Airport runway project – an issue was found in the accepted bid for the project. The ramp or access point to the runway was not bid correctly. A change order will need to be approved to properly allow for this area to be included in the project. The change will add to the cost however it will still fall within the grant award amount and also fall below the other bid. Further they are seeking a second change request to allow for only three inches of asphalt for this area. This second change request will still withstand the traffic that will be placed on it and save some money in the process. The original four inches of asphalt would have given an 80,000-pound rating however the runway is not long enough to accommodate that size of air craft and as such the engineering was over done in this area. After consulting with the county attorney, the commissioners decided to hold a special meeting on the 24<sup>th</sup> of May so that a decision could be made. Other technical aspects of the project were discussed. Of note, the airport board will be looking for a grant to upgrade the runway lights and the suggestion was made that the lessor of the farm ground at the airport may need to be compensated if some of his crops are destroyed. A well was drilled behind the hangers by an individual hanger owner reportedly without permission. The board would like to use this well to the advantage of all hanger owners. Commissioner Eliason will work with the prosecutor and make recommendations as to what can be done.

One of the lessors of a hanger permit has made the request to change the name on his lease to reference his business and also to increase the size of his hanger with payment for the increase to be made on the new lease approval. The hanger will increase from 4900 sq. ft. to 5600 sq. ft. and will be identified as hanger #6.

Commissioner Eliason made the motion to approve the hanger lease modification for Rob Stokes to reference his business name and also to increase the hanger size.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Questions were raised concerning the parking east of the pilot's lounge. This area was thought to be part of the pilots lounge however the crisis center is claiming ownership. Commissioner Eliason will investigate and report back.

The automated weather advisory station is still being pursued through possible grant opportunities. The changeover of hanger electricity to private meters will be completed soon.



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The Soil and Water Conservation District asked the commissioners to consider a contribution again in their next budget cycle. They are asking for \$15,000.00 dollars which will help with community education and conservation efforts. The state also gives money to the district based, in part, on the level of outside contributions from the county and others.

Commissioner Eliason made the motion to support the Oneida Soil and water conservation district with funding of \$15,000.00 dollars pending available revenues.

Commissioner Christophersen seconded. All commissioners approved and the motion carried.

Canvass of the May 17<sup>th</sup>, Primary election. The commissioners reviewed the results. Some minor changes were made to the unofficial results released on election night.

Commissioner Eliason made the motion to approve the canvass of the May 17<sup>th</sup>, 2022 primary election. Commissioner Christophersen seconded. All commissioners approved and the motion carried.

The newspaper made the request that the county support the local "Welcome to Malad" visitors guide. This annual publication helps to promote the Oneida County area. They are asking for \$280.00 dollars.

Commissioner Christophersen made the motion to approve the expense of \$280.00 dollars to the Idaho Enterprise for the purpose of helping print the "Welcome to Malad" visitor guide.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Emergency Services director Dan Williams informed the commissioners of a hazard mitigation meeting on the coming Thursday. This meeting will be one of the final steps in finalizing the new hazard mitigation plan prior to submitting it for approval. He further informed the commissioners of an exercise and demonstration of capabilities meeting being hosted by the state and asked if one of the commissioners would be able to attend with him. Plans will be made.

Holiday policy – the commissioners discussed the Juneteenth holiday enacted in 2021. It was stated that the county has a very liberal PTO policy in place along with two half day holidays that are not part of the recognized Federal holidays. Discussion of possibly awarding the new Juneteenth holiday to all employees in exchange for the two half days. Most elected officials were in favor of the Juneteenth holiday or they took no position on the two options. It was stated that Idaho recognizes the new holiday and as such would not be able to give support to those offices using their services such as department of motor vehicles and driver's license. Commissioner Christophersen thought that the two half days were a better option.

Commissioner Eliason made the motion to add Juneteenth to the recognized holidays in the county policy manual and to remove the two half day holidays previously given.



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Commissioner Lewis seconded. Commissioners Eliason and Lewis voted in favor. Commissioner Christophersen voted against. The motion carried. By two thirds majority.

The agreement from Idaho Department of Transportation to work from the county right of way nears Devils Creek reservoir was re written and presented for commissioner approval. Some of the changes were to require a permit and written confirmation that they will rebuild the road if damaged.

Commissioner Christophersen made the motion to approve the agreement with ITD to allow work from the county right of way near Devils Creek reservoir.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Fee schedules for the road department and the weed department were discussed. with more requests for services coming in these departments have experienced and increase in expenses for maintenance, fuel and labor hours. The request is to increase the fee's currently being charged be charged for those permits that the county doesn't currently charge for such as approach permits. The increase of fees, for items such as labor and equipment to spray on private land, would bring Oneida county more in line with surrounding counties.

Commissioner Christophersen made the motion to approve resolution # 2022-05-01, setting new fees for permits and other road and bridge services.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

The new fees for the weed department include paying for signs designating no spray zones as requested by farmers running organic operations.

Commissioner Christophersen made the motion to approve resolution # 2022-05-02, setting new fees for the weed department.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Brett Leyshon has offered to give the county an easement on some of his land for the purpose of routing a road in a safer direction. The current road is steep with a tight corner at the top and is difficult to navigate in good weather and almost impossible to use in wet or bad weather. Most of the traffic comes from the locals in the area. The existing road would need to be remain in place for utility easement purposes. It would be the counties responsibility to haul the gravel, blade the new route and build the road. Commissioner Lewis asked about the road departments ability to build the road to which they responded that they could probably schedule it for the end of 2023. A description of the new alignment will need to be obtained prior to creating any documents that can be approved.

Resolution 2022-05-03 changing the personnel policy to reference the new holiday schedule was presented.



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Commissioner Lewis made the motion to approve resolution #2022-05-03 whereby amending the personnel policy to reference a new holiday schedule.  
Commissioner Eliason seconded. All commissioner approved and the motion carried.

The ambulance is submitting a grant request to the State of Idaho and have asked for a letter of support from the Commissioner as they have each year for the last several years.

Commissioner Eliason made the motion to sign a letter of support for the Ambulance grant submittal to the State of Idaho.

Commissioner Christophersen seconded. All commissioners approve and the motion carried.

GEM grant approval – the final papers were presented to the commissioners for acceptance for the GEM grant that was submitted on behalf of the ACE Hardware construction. the commissioners were skeptical due to the large local match that was being required. The amount, \$97,325.00 was not something the commissioners were prepared to provide. Although the city verbally stated they would cover the match requirement, nothing was put in writing to enforce this. More investigation will be needed.

The planning and zoning board member topic was tabled until a future meeting.

The meeting was adjourned.

A handwritten signature in blue ink, appearing to read "Bill Lewis", written over a horizontal line.

Bill Lewis, Chairman

A handwritten signature in blue ink, appearing to read "Matthew L. Colton", written over a horizontal line.

Matthew L. Colton, Clerk